Restore 6:34 is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

*Please fill out all of the sections below:*

**Applicant Information**

**Applicant Name** Click or tap here to enter text.

**Address** Click or tap here to enter text.

**City, State, Zip** Click or tap here to enter text.

**Telephone Number** Click or tap here to enter text.

**Email** Click or tap here to enter text.

**Date of Application** Click or tap to enter a date.

**Employment Position**

***Position(s) applying for:*** House Manager – Full Time [ ]  Part Time [ ]

How did you hear about this position? Click or tap here to enter text

What days are you available for work? Click or tap here to enter text.

What hours or shift are you available for work? Click or tap here to enter text.

If needed, are you available to work overtime? Click or tap here to enter text.

On what date can you start working if you are hired? Click or tap to enter a date.

Do you have reliable transportation to and from work? Yes [ ]  No [ ]

**Personal Information**

Have you ever applied to or worked for Restore 6:34 before? Yes [ ]  No [ ]

 If yes, when? Click or tap to enter a date.

Do you have any friends, relatives, or acquaintances working for Restore 6:34? Yes [ ]  No [ ]

If yes, state name & relationship: Click or tap here to enter text.

Are you 18 years of age or older? Yes [ ]  No [ ]

Are you a U.S. citizen or approved to work in the United States? Yes [x]  No [ ]

What document can you provide as proof of citizenship or legal status? Click or tap here to enter text.

Will you consent to a mandatory controlled substance test? Yes [ ]  No [ ]

Do you have any condition which would require job accommodations? Yes [ ]  No [ ]

 If yes, please describe accommodations required below. Click or tap here to enter text.

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes [ ]  No [ ]

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

Click or tap here to enter text.

*(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)*

Do you have former substance abuse in your personal history? If so, how long have you been clean?

Yes [ ]  No [ ]  Click or tap here to enter text.

**Job Skills/Qualifications**

Please list below the skills and qualifications you possess for the position for which you are applying:

*(Note: Restore 6:34 complies with the ADA and considers reasonable accommodation measures that*

*may be necessary for eligible applicants/employees to perform essential functions.)*

**Education and Training**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **School** | **Name** | **Location****(City & State)** | **Year Graduated** | **Degree Earned** |
| **High School** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap here to enter text. |
|  |  |  |  |  |
| **College** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap here to enter text. |
|  |  |  |  |  |
| **Vocational School** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap here to enter text. |
|  |  |  |  |  |

**Military:**

Are you a member of the Armed Services? Yes [ ]  No [ ]

What branch of the military did you enlist? Click or tap here to enter text.

What was your military rank when discharged? Click or tap here to enter text.

How many years did you serve in the military? Click or tap here to enter text.

What military skills do you possess that would be an asset for this position? Click or tap here to enter text.

***Previous Employment***

|  |  |
| --- | --- |
| **Employer Name** | Click or tap here to enter text.  |
| **Supervisor Name** | Click or tap here to enter text.  |
| **Employer Address** | Click or tap here to enter text.  |
| **Job Title** | Click or tap here to enter text.  |
| **Employer Telephone** | Click or tap here to enter text.  |
| **Dates Employed** | Click or tap to enter a date.Click or tap to enter a date. |
| **Reason for Leaving** | Click or tap here to enter text.  |

|  |  |
| --- | --- |
| **Employer Name** | Click or tap here to enter text.  |
| **Supervisor Name** | Click or tap here to enter text.  |
| **Employer Address** | Click or tap here to enter text.  |
| **Job Title** | Click or tap here to enter text.  |
| **Employer Telephone** | Click or tap here to enter text.  |
| **Dates Employed** | Click or tap to enter a date.Click or tap to enter a date. |
| **Reason for Leaving** | Click or tap here to enter text. |

|  |  |
| --- | --- |
| **Employer Name** | Click or tap here to enter text.  |
| **Supervisor Name** | Click or tap here to enter text.  |
| **Employer Address** | Click or tap here to enter text.  |
| **Job Title** | Click or tap here to enter text.  |
| **Employer Telephone** | Click or tap here to enter text.  |
| **Dates Employed** | Click or tap to enter a date.Click or tap to enter a date. |
| **Reason for Leaving** | Click or tap here to enter text.  |

***References***

Please provide 3 personal and professional reference(s) below:

**Reference Contact Information**

|  |  |  |
| --- | --- | --- |
| **Name** | **Email** | **Phone Number** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

***Additional Information:***

Do you have a personal relationship with the Lord Jesus Christ? Please Explain below:

Click or tap here to enter text.

***AT-WILL EMPLOYMENT***

The relationship between you and the Restore 6:34 is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the Restore 6:34. No representative of Restore 6:34 has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and our Executive Director.

Applicant Signature/Date: Click or tap here to enter text.